



Position Description

POSITION TITLE:	Sexual and Reproductive Health Nurse
PROGRAM AREA:	Integrated Sexual & Reproductive Health
AWARD AND CLASSIFICATION:	Nurse – Advanced Sexual & Reproductive Health Nurse Level 3.2
HOURS PER WEEK:	As negotiated
BASIS OF EMPLOYMENT:	Ongoing / Fixed term / Casual
LOCATION:	This position is principally based at FPV's ----- site, however, in accordance with FPV's state-wide role and service delivery priorities, you will be required to service other FPV locations as part of your duties and responsibilities to FPV
REPORTS TO:	Senior Nurse
EMPLOYEES SUPERVISED:	Nil
ORGANISATIONAL ENVIRONMENT:	<p>Vision: Sexual and reproductive health for Victorians.</p> <p>Mission: To provide a leadership role in public policy, advocacy, education and clinical care in sexual and reproductive health.</p>
DUTIES:	<p>Meets all requirements specified in the classification criteria for Div 1 Nurses in Australian Nursing Federation (ANF) and FPV Enterprise Bargaining Agreement 2006 and in addition holds additional relevant qualifications that enhance the provision of sexual & reproductive health.</p> <p>As a member of our team your duties also include:</p> <ul style="list-style-type: none"> - carrying out all lawful direction given to you by your Supervisor or Manager or his/her duly appointed delegate - performing all duties faithfully and with all due skill, care and attention. - In addition to the duties and key result areas specified in this position description, perform any other tasks duties and responsibilities appropriate to your position and any other reasonable duties specifically assigned to you.

<p>KEY RESULT AREAS:</p>	<ul style="list-style-type: none"> • Use professional judgement based on training and experience in regard to all aspects of client care and nursing procedure as required by the Australian Nursing Council and FBV Enterprise Bargaining Agreement 2006. • Provide a sensitive, confidential and professional service to clients’. • Be up to date with the current development in sexual and reproductive health issues. • Attend professional development and clinical supervision sessions as provided by the organisation. • Contribute to work-related procedures and clinical guidelines to improve practice and efficiency in service delivery. • Keep abreast of legal changes and social response to abortion issues; and in consultation with the Senior Nurse maintain a progressive and professional pregnancy choices service. • Participate in the planning and delivery of educational programs within FBV and other training institutions as required. • Respond appropriately to directions from management in regard to changes and introduction of new policy. • Participate in relevant clinical research work as directed. • Provide clinical supervision to nursing staff and support to new and relieving FPV staff as required. • Provide daily mentoring and supervision of nurses completing S& R Health Certificate. • Participate and assist in the organisation of specialist clinics. • Responsible for the appropriate use of the organisation’s equipment, stocks and supplies to ensure the Clinic operates within budget. • Ensure that statistical records are maintained and supplied at required intervals for quality assurance. • Responsible for reporting any contentious issues (complaints or irregular practices) to Senior Nurse and Manager.
<p>QUALIFICATIONS AND EXPERIENCE: Mandatory</p>	<ul style="list-style-type: none"> • Registered Nurse (Div 1) qualification. • Family Planning Certificate in Sexual and Reproductive Health. • Current Pap Test provider. • Accredited pre & post test HIV, Hep C and STI Counselling Certificate. • Other relevant qualifications e.g. Graduate Diploma in Women’s Health, Public Health, Midwifery.

Desirable	<ul style="list-style-type: none"> • Experience working within a multi-disciplinary team in a health setting, preferably in a family planning clinic. • Experience in health education and promotion, in particular in the area of sexual and reproductive health.
CORE ATTRIBUTES:	<p>Your position encompasses the demonstration of the following attributes:</p> <ul style="list-style-type: none"> - recognising and contributing to the overall business objectives of FPV - participating in the effective working of FPV and contributing to team effort - working co-operatively and supportively with other staff - adopting a proactive approach to identifying and developing opportunities to assist FPV - demonstrating a high level of competency in your position.
KEY SELECTION CRITERIA:	<ul style="list-style-type: none"> • Clinical skill and significant experience in sexual and reproductive health. • Excellent interpersonal communication skills particularly the ability to adhere to all issues of confidentiality. • Ability to provide clinical supervision, mentoring and training. • Ability to implement services with an unbiased non-judgemental attitude. • Demonstrated ability to work under pressure and meet deadlines. • Demonstrated ability to work independently and as part of a team. • Computer literacy.
REVISED:	June 2009

Approved

Manager - Title

Date

I acknowledge and agree to accept the position description as detailed above.

Signed:

Name:

Date: